

Document No. 3

NO CHANGE in Class.

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Class. CHANGED TO: TS S C

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1763

Date: 20 MAR 1978 By: 026

10 August 1950

MEMORANDUM FOR: CHIEF, COAPS
CHIEF, LIAISON DIVISION

SUBJECT: The Coordination of Collection Activities

REFERENCE: Memo from DCI to Chief, COAPS, subject as above,
dated 9 August 1950

1. In order to provide COAPS with the information on collection failures which the reference calls upon AD/OCD to provide, Liaison Division will recommence the system of monthly reporting on this subject which was in effect up until about a year ago when, in accordance with recommendations from several sources, the system was abandoned.

2. Each monthly report will include the following information on each collection action which has been closed out as a failure during the month:

- a. Requester
- b. Subject - including copies of all pertinent papers on the requirement received from the requester.
- c. Security classification and degree of urgency.
- d. Collection agencies to which the action was assigned, including copies of Collection Directives sent out.
- e. Reported or presumptive reason for failure.
- f. Comment by Liaison Division.

3. Each monthly report will further include similar information on those collection actions which, though closed out as partially or completely satisfied, nonetheless have been the subject of controversy between requester, Liaison Division, and/or the collection agency.

4. With the above information in hand it should be possible for COAPS to explore the requirements and collection problems in some detail.

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[REDACTED]
JAMES M. ANDREWS

Assistant Director, OCD

I feel better now! Liaison itself backed Management on this recommendation, and I gave way because I was the lone dissenter!

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